User Role Management Guide – FIUFIN (goAML Production Environment)

The **Compliance Officer** of the RI should assign the User Roles to each user registered under the RI.
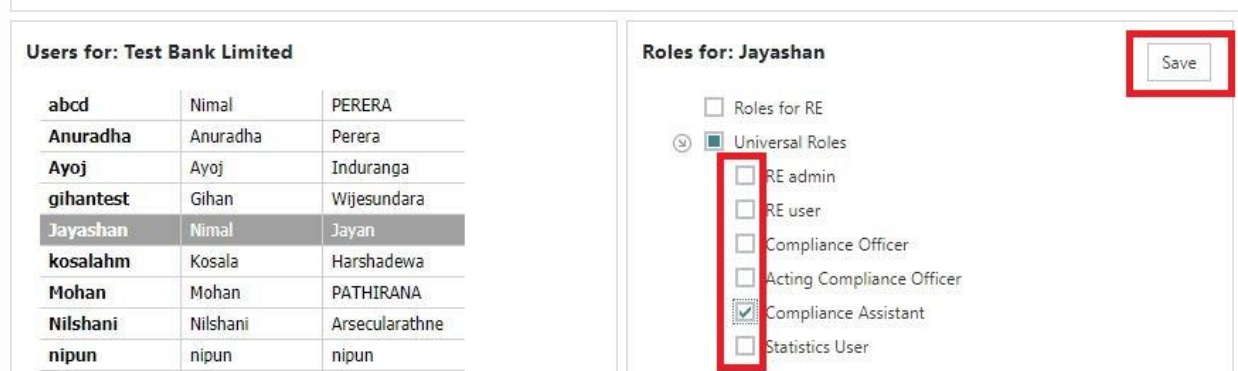
Until a user role is assigned, each user will remain in the default user level of "RE User" with minimum level of access rights.

In order to assign user roles, **the Compliance Officer** should follow the following steps.

1. Go to **Admin >> User-Role Management**

2. Select each user and use the check boxes to assign the relevant user role to each of them and **save**.

User Roles available in the **FIUFIN** online Reporting System (**goAML Production Environment**) and the permissions allowed to each user role is as follows.

Note: A single user can be assigned with multiple User Roles

#	Permission	Description	RE User Roles						FIU
			Compliance Officer	Acting Compliance Officer	Compliance Assistant	Statistics User	RE Admin	RE User	
1	Enter Web Reports	Enter data into the web report and save the report (STR, BR Summary, etc.)	✓	✓	✓	✗	✗	✗	
2	Submit Web Reports	Submit the Web Report (STR, BR Summary, etc.)	✓	✓	✗	✗	✗	✗	
3	Upload XML Reports	Submit XML reports (CTR,EFT,IFT, etc.)	✓	✓	✓	✗	✗	✗	
4	View all RE Reports	View all the Reports submitted by the RE	✓	✓	✓	✗	✗	✗	
5	View RE Details	View RE Details such as Entity ID, Name, CEO Details, Address, Compliance Email, etc.	✓	✓	✗	✗	✓	✗	
6	Change RE Details - Request	Request to change RE details such as Entity ID, Name, CEO Details, Address, Compliance Email, etc.	✓	✓	✗	✗	✓	✗	
7	Change RE Details - Approval	Approve change requests of RE details	✗	✗	✗	✗	✗	✗	✓
8	View My User Details	View My User Details submitted upon registration such as Name, DOB, NIC, Designation	✓	✓	✓	✓	✓	✓	
9	Change My User Details - Request	Request to change My User Details submitted upon registration such as Name, DOB, NIC, Designation	✓	✓	✓	✓	✓	✓	
10	Change My User Details - Approval	Approve change requests of User details	✓	✓	✗	✗	✓	✗	
11	Change Password	Change User Login Password	✓	✓	✓	✓	✓	✓	
12	View Message Board	Access Message Board to send and receive messages to and from the FIU	✓	✓	✓	✗	✗	✗	
13	Statistics	View Statistics such as Reports by status and date, transactions by type, user registration statistics etc.	✓	✓	✗	✓	✗	✗	
14	User Role Management	Assign User Roles to the users registered in the RE	✓	✓	✗	✗	✗	✗	
15	Change RE User Details	Change User Details such as Name, NIC, DOB etc. of the RE users	✓	✓	✗	✗	✓	✗	
16	Approve/Reject User Change Details	Approve or Reject Change User Details such as Name, NIC, DOB etc. of the RE users	✓	✓	✗	✗	✓	✗	
17	Approve/Reject User Registration	Approve or Reject User Registration Requests of the RE	✓	✓	✗	✗	✓	✗	